الممسوحة ضوئيا بـ CamScanner

Important Notes: For Procurement processes that exceeds $ 5,000 or equivalent the person signing the PO must be different than the person signed the PR. For Cheques and Bank Transfers exceeding the $ 10,000 Two Authorized Signatories are required.

Bank Signatory for Cheques and bank transfer letters

Approval Name :	*Approval Person Titile*	*Amount*	*Amount limt to*	*Description*
Haja Moahamed Salih	Country Director	100,000$	500,000 $	In counter signuture with Programme and Operation Director
Abdulnasir Adam Mihamed	Programme and Operation Director	20,000$	99,000$	In counter signuture with programme Coordinator
Maysra Mihamed	Programme Coordinator	10,000	19,000	In counter Signuture with HR and Admin Mnager
Ibrahim Ahmed Abdallah	HR and Admin Manager	1$	9,900	In counter with programme Coordinator

PROCUREMENT MATRIX (USD or Local Currency Equivalent)		
Approval of Requisitions	USD 100 - 5,000	Budget Holder
	USD 5,001 – 100,000	Programme and Operation Director or equivalent
	USD 100,001 - 500,000	Programme and Operation Director or equivalent
	USD 500,001 and above	Country Director
Approval of Purchase Order/Contract	USD 100 - 5,000	Procurement Manager
	USD 5,001 – 100,000	Programme and Operation Director or equivalent
	USD 100,001 and up	Country Director or programme and Operation Director

CEG DECLARED EMERGENCY		
PROCUREMENT MATRIX (USD or Local Currency Equivalent)		
Approval of Requisitions	USD 100 – 100,000	Budget Holder
	USD 100,001 and up	Country Director or Programme and Operation Director
Approval of Purchase Order/Contract	USD 100 - 5,000	Procurement Manager
	USD 5,001 – and up	Country Director or Programme and Operation Director